Sample Scope and Sequence of Professional Learning Engagement

In this document, you will provide information on a sample scope and sequence of a professional learning engagement. This engagement should represent work done with a past client.

This overview represents the services for one client of the professional learning partner.

Curriculum or Content Area	ELA and Math
Type of Professional Learning	Ongoing for Leaders
Total Cost Range[1]	☐ Less than $50,000 ☐ $50,000 – $100,000 ☑ $100,001 – $500,000 ☐ $500,001 – $1,000,000 ☐ $1,000,000+
District Context	Medium sized suburban school district with ~20,000 students. This scope served a team of 5-10 district leaders. In this particular instance, the district we worked with had been implementing high quality curricula for two years and their teachers had engaged in professional learning around it, but they did not have a plan in place to understand whether it was impacting teacher practice change and student learning outcomes. This scope of work focused on supporting the district to design a walkthrough tool customized to the district's instructional priorities.

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[1] Includes any travel related expenses, etc.

	Leading Educators' overall objectives in System Design and Leadership Support ensure that:
	1. The district is positioned to lead curriculum implementation
	2. District and school leaders receive support that frees up time and cognitive space for them to lead. This includes strategic support with high-level and long-term planning and logistical support and training for on-the-ground implementation monitoring
	3. District and school leaders are supported to center curriculum implementation as core work, not as "another initiative", and thus align other policies and processes to support implementation
	4. Leaders are supported to provide teachers with feedback on their curriculum implementation in order to drive uptake and continuous improvement.

Timing (you may choose to use specific days/months or frequency)	Participants	Name of PL (either specific workshop title, coaching, etc) and format(Virtual, in-person, hybrid)	Description
Weekly	District Leaders (content specific specialists depending on focus content area)	Tool Development Workshops 60-90 minutes Virtual	Weekly touchpoints with key district instructional staff to explore current district priorities, past tools developed and current district data. Additionally, these touch points will enable the team to refine a working draft of the tool and determine how stakeholder groups should engage with the tool and what feedback is most actionable from each

			stakeholder group's unique lens.
Monthly	District Leaders, Principals	Virtual Learning Sessions	As needed, sessions focused on building district and school leader knowledge-base on tool specific research, district context, and/or best practices to inform the design of the tool.
Monthly	Coaches, Teachers	Virtual Feedback Loops	3-4 formal feedback cycles that involve a variety of stakeholders from across the district. These meetings leverage opportunities for stakeholders to engage with the draft tool, practice using it in a controlled setting and provide actionable feedback. This process is repeated up to 4 times to ensure the final product is reflective of district priorities and practitioner input.